Minutes of the September 24, 2026 Regular Meeting of the Steger-South Chicago Heights Public Library District Board of Trustees

President Stanton called the meeting to order at 7:00pm.

Present: President Lisa Stanton, Vice-President Tashara Rule, Treasurer Janet Fiorenzo, Trustee Ralph Gazzillo, Trustee Shelbi Andrade
Absent:, Secretary Andrea Holecek-Sherman, Trustee Sandra Joyce
Also Present: Jessica Rodrigues, Library Director

There were no public comments or correspondence.

Fiorenzo made a motion to accept the minutes of the August 2026 Regular Meeting and the Budget and Appropriations Hearing, seconded by Gazzillo. The motion carried on a voice vote.

Rule made a motion to accept the August 2026 Financial Report, seconded by Fiorenzo. The motion carried on a roll call vote: 5 yes, 0 no.

Rodrigues discussed updates to the EIFS Project. The contractor is waiting for materials to arrive, which are expected mid to late October. She then discussed the library's ongoing partnership with the Cook County Health Department, including an upcoming vaccine clinic. Trustees discussed the importance of providing mental health resources in the community.

Fiorenzo made a motion to approve Pay Application #2 to Algat Enterprises in the amount of $14,252.69 for work to date on the EIFS Project, seconded by Gazzillo. The motion carried on a roll call vote: 5 yes, 0 no.

Trustees reviewed officer roles and agreed to elect a Secretary. Fiorenzo nominated Andrade, seconded by Rule. Andrade accepted the nomination and was appointed secretary following a roll call vote: 5 yes, 0 no.

Rodrigues discussed an upcoming in-service opportunity for staff on Friday, December 4th, 2026, and requested to close for the day. Rule made a motion to close the library on December 4, 2026 for the purposes of a staff in-service day, seconded by Andrade. The motion carried on a voice vote.

Trustees reviewed Resolution 26-02: Amending the Amended By-laws of the Library Insurance Management and Risk Control Combination (LIMRICC) Organization to Allow for Substantive Amendments to the By-laws of the Organization. Fiorenzo made a motion to adopt the resolution, seconded by Rule. The motion carried on a roll call vote: 5 yes, 0 no.

Trustees reviewed Resolution 26-03: Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRICC) to Allow for Substantive Amendments to the Intergovernmental Agreement. Rule made a motion to adopt the resolution, seconded by Andrade. The motion carried on a roll call vote: 5 yes, 0 no.

Trustees reviewed Resolution 26-04: Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRICC"). Fiorenzo made a motion to adopt the resolution, seconded by Andrade. The motion carried on a roll call vote: 5 yes, 0 no.

Trustees reviewed the Illinois Public Library Standard: Marketing/Promotion and the Illinois Public Library Standard: Programming and found the library to be meeting all core goals.

Andrade made a motion to amend the Circulation: Fines and Fees Policy, seconded by Gazzillo. The motion carried on a voice vote.

Trustees reviewed the Collection Development Policy and the Security Camera Policy and recommended no changes.

Trustees reviewed the Tablets Policy. Fiorenzo made a motion to rescind the policy, as the library no longer had tablets. Rule seconded and the motion carried by a voice vote.

Stanton adjourned the meeting at 7:47pm.